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RCC membership consists of 46 countries, organizations and international financial institutions. RCC has a Secretariat based in Sarajevo, Bosnia and Herzegovina, headed by Secretary General Hido Biščević. Apart from the Sarajevo headquarters, the Secretariat has a Liaison Office in Brussels with European and Euro-Atlantic institutions.

The RCC meeting format consists of the Annual Meeting and meetings of the RCC Board, held quarterly. The RCC Board provides operational guidance to the organization. It comprises of those RCC members contributing to the budget of the RCC Secretariat as well as the European Union (EU).

Economic and social development

RCC promotes economic and social development in SEE through coordinating, facilitating and regional social and economic initiatives and fostering dialogue between inter-dependent regional efforts. Key objectives include:
- enhancing investment climate and business enabling environment in SEE;
- improving access to finance for the private sector in the region;
- mainstreaming employment and social agendas into economic reform deliberations;
- promoting development of an information society in South East Europe.

To achieve these objectives, RCC Secretariat partners with a number of important regional organisations, initiatives and networks. CEFTA 2006 has established a free trade area and is working to deepen cooperation, European and Euro-Atlantic integration in South East Europe.

Infrastructures and energy

RCC focuses on energy and infrastructure as prerequisites for the overall economic, social and environmentally sustainable development, stability and prosperity. It works to:
- support implementation of the Treaty establishing the Energy Community;
- promote sustainable energy development in the region and transfer of knowledge from EU member States on sustainable energy projects;
- contribute to the preparation and implementation of Danube Region Strategy promoting the ‘bottom-up’ approach, cooperation with local authorities, civil society and media; promote a multi-sector approach in addressing road safety issues;
- contribute to the development of air traffic links within the region;
- explore the potential to support inter-modality and interoperability of transport infrastructure;
- support Danube Cooperation Process and International Sava River Basin Commission. It also works with Regional Environmental Centre and focuses on Regional Environmental Network for Accession (RENA) activities.

Participation in the International Financial Institutions (IFI) Advisory Group enables the RCC to serve as an interface between policy-makers, IFIs, business community and social partners. As a joint initiative of the Steering Committee of the Western Balkans Investment Framework (WBIF), RCC plays an important role in identifying projects eligible for the WBIF support and its subsequent implementation.

Justice and home affairs

RCC supports, promotes and coordinates the work of regional initiatives active in justice and home affairs throughout SEE, ensuring that their efforts are mutually reinforcing, not overlapping, and complementary to the region’s EU integration goals. Strategic objectives include:
- guiding and monitoring regional cooperation through the Regional Strategic Document and Action Plan on Justice and Home Affairs 2011-2015, which pursues an integrated, coherent and transparent regional cooperation, facilitating harmonization of donors’ activities;
- combating organized crime – economic and financial – smuggling of drugs and trafficking in human beings. Attention is also given to the regionalization of anti-terrorism. Key role is played by South East Europe Cooperation Initiative Centre for Combating Trans-Border Crime, Police Cooperation Convention Secretariat, Southeast Europe Police Chief Association, South East Europe Prosecutors Advisory Group and Western Balkans Prosecutor’s Network, with RCC support;
- fight against corruption, supporting activities of Regional Anti Corruption Initiative;
- building capacity of Migration, Asylum and Refugee Regional Initiative;
- protection of fundamental rights as well as cooperation in private and civil law matters, including right to liberty and security, access to social justice, right to fair trial and due process, free legal aid, alternative dispute resolutions, assistance and redress mechanisms for crime victims.

RCC closely works with relevant institutions such as EU agencies, Organization for Security and Co-operation in Europe, United Nations Office on Drugs and Crime, Council of Europe, INTERPOL and EUROPOL.

Security cooperation

In promoting security cooperation in South East Europe, RCC is mandated to:
- establish sustainable, integrated, transparent, regionally-owned cooperation mechanisms among relevant governmental institutions;
- press for streamline effective initiatives and task forces which prove their capability to deliver tangible results in security area;
- initiate new low-cost activities, with high impact on security area and confidence building and transparency.

RCC cooperates with regional initiatives which have developed relevant security cooperation projects and mechanisms. The membership of each initiative includes several SEECP participating states as well as countries outside of the SEECP area, depending on the format of the initiative and the region covered.

RCC has identified the following priorities for the region:
- enhancing regional dialogue and cooperation mechanisms on security and defence issues, including development of common strategic thinking and coordination;
- developing regional approach to disaster risk reduction, through participation in the European Commission’s Disaster Risk Reduction and Protection programmes, developing networks to fight forest fires, reducing fiscal liability to natural disasters, and enhancing regional cooperation in dealing with hazardous materials.

Building human capital and parliamentary cooperation

Building human capital is a fundamental factor of long-lasting competitiveness of South East Europe and successful European integration. RCC contributions to objectives of Lisbon Strategy and Europe 2020 strategy, which is why RCC:
- assists the regional Higher Education Structural Reform process, social partnership is placed on ensuring synergy and avoiding overlap with EU education programmes, to further integrate it with the European Higher Education Area;
- contributes to development of Regional Strategy for Research and Development Innovation for the Western Balkans, to identify existing research capacities and improve innovation among Western Balkan institutes and researchers;
- coordinates the new phase of Ljubljana Process as of 2011. The RCC Task Force on Culture and Society has been established with a Secretariat in Cetinje, Montenegro, to undertake project management, fund-raising activities and act as a counterpart to related national task forces.

In reaching the set objectives, RCC fosters networking among civil society and youth organisations, by including them in its projects.

Parliamentary cooperation

RCC assists SEECP in developing the parliamentary dimension of its work. It contributes to the preparation of SEECP Speakers of Parliament meetings, helps establish a network of national coordinators at the level of Members of Parliament and supports implementation of relevant documents. RCC also works to developing Cetinje Parliamentary Forum into a hub for enhanced coordination of parliamentary initiatives and activities related to EU acquis in the Western Balkans, through its institutionalisation and establishment of a sustainable Secretariat.